

To receive a report on the appointment of Rosevale Accountants and
consider any actions and associated expenditure

Personnel Committee Meeting held on 29th March 2022.

**156/21/22 TO RECEIVE A STAFFING REPORT FROM THE ACTING TOWN
CLERK**

It was proposed by Councillor Martin, seconded by Councillor Challen and
RESOLVED:

- 1. To appoint Rosevale Accountants to commence on the 25th April 2022 to undertake various Finance work on a temporary basis in the absence of a Finance Assistant*
 - 2. To approve up to 30 hours per week at a cost of £26.50 plus VAT per hour*
 - 3. To allocate to budget code 6661 Finance Consultancy Fees.*
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Rosevale Accountants were appointed to cover the Finance Assistant role up to 30 hours per week as per the above resolution at a cost to the Town Council:

1. £26.50 + VAT per hour
2. £795 +VAT per week
3. £3,180 per month (4 weeks)

£38,160 per annum

The Finance Consultancy P&F budget code 6661 has an available budget of £3,000 to contribute towards the following fees:

From 25th April – 31st May (5 Weeks) - £3,975

June (4 Weeks) - £3,180

July (5 Weeks) - £3,975

August (5 Weeks) - £3,975

Total Cost to 31st August £15,105

For consideration:

To cover the shortfall of £12,105 up to 31st August 2022, Members of the Personnel Committee are asked to consider recommending to Policy and Finance a virement of £12,105 from budget code:

6694 P&F Staffing Contingency (current available budget £49,665)

TO

6661 P&F Finance Consultancy Fees.

End of Report
Finance Officer